

*Registered Office:*  
The Order of Mission  
c/o Kairos Network Church  
2 Harlow Terrace  
Harrogate  
North Yorkshire  
HG2 0PN



## **Contextual Safeguarding Policy for The Order of Mission UK**

Charity Registration Number: 1100206

Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

### **Statement of Safeguarding Principles**

As an Order, we are committed to:

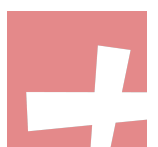
- The care of, and respectful pastoral ministry with all children, young people and vulnerable adults
- The safeguarding and protection of all children, young people and vulnerable adults
- Establishing a culture where every member of the Order shares in the responsibility of creating a healthy safeguarding environment, and where concerns can be discussed in appropriate ways
- Enabling victims of abuse to report or disclose abuse where they can find support, and developing best practice within the Order that contributes to the prevention of abuse

### **Within the Order of Mission (UK) we will:**

- Carefully select, support and train all those with any responsibility within the Order of Mission, in line with the principles of Safer Recruitment.
- Acknowledge and investigate without delay any serious complaints made where a vulnerable adult, child or young person may have been harmed, cooperating with the DSA, police and local authority in any investigation.
- Offer informed pastoral care and support to anyone who has suffered abuse as a result of the activities of the Order of Mission, or one of our officers or approved leaders, developing with them an appropriate ministry that recognises the importance of understanding the needs of those who have been abused, including their feelings of alienation and/or isolation.
- Seek to protect survivors of abuse from the possibility of further harm and abuse.
- Challenge any abuse of power, especially by anyone in a position of respect and responsibility, where they are trusted by others.

[www.missionorder.org](http://www.missionorder.org) | [ukadmin@missionorder.org](mailto:ukadmin@missionorder.org) | [globaloffice@missionorder.org](mailto:globaloffice@missionorder.org)

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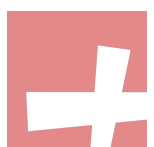


- Offer appropriate support (including supervision and referral to the appropriate authorities) to any member of the community known to have offended against a child, young person or adult who is vulnerable.
- Work with the Global TOM Office to develop appropriate Safeguarding practices in TOM regions outside of the UK and develop reporting processes for safeguarding activities, allegations or investigations outside of the UK

**As an Acknowledged Religious Community of the Church of England we will comply with all the House of Bishops' safeguarding guidance and embed these into their practices where it is applicable, in accordance with the "Whole Church" approach.** In all these principles we will follow legislation, guidance and recognised good practice in accordance with [Safeguarding in Religious Communities \(2020\)](#) (SiRC)

### **Key Aspects of Safeguarding in Context for The Order of Mission**

- The Trustees of the TOM UK charity will appoint a Designated Safeguarding Person (DSP) for TOM UK. If the DSP is not a Trustee, one Trustee shall be appointed as a Deputy Designated Safeguarding Person (DDSP).
- The DSP will establish relationship with a relevant Diocesan Safeguarding Advisor and meet regularly for review and audit.
- The DSP and the UK Chair of Guardians will complete the relevant C. of E. National Safeguarding Training at leadership level (or current equivalent)
- A record of any relevant safeguarding training undertaken by Guardians & Trustees will be held and reviewed annually.
- The appointment of Guardians & other leadership roles within TOM UK will be made in accordance with the principles of Safer Recruitment within SiRC
- The DSP will ensure that UK Gatherings (and any other TOM UK event which runs sessions for under 18s, including online events) comply with relevant safeguarding legislation & guidelines. Gathering hosts must carry out a risk assessment for their Gathering.
- Leaders of each under-18s group will be required to fill out and sign an Invited Worker form (see example in Appendix 1), which includes a summary of best practice, some guidelines and a confidential declaration.
- Any safeguarding incidents or disclosures will be reported to the UK authorities via the DSA and Charities Commission (where appropriate) and to the Chair of the UK Guardians and all the Directors.
- TOM UK does not currently anticipate running events where regulated activity with vulnerable adults might take place. If this should change, the policy will be adapted to include similar provisions for vulnerable adults.
- An annual Safeguarding report will be presented at the AGM and made available to members and visitors on request.
- Visitations by the Senior Visitor shall include a Safeguarding audit component.



## Our Designated Safeguarding Person for TOM UK is:

### Reverend Sarah Ashelby

Email: [uksafeguarding@missionorder.org](mailto:uksafeguarding@missionorder.org)

Phone: 07793 279709

## Our Diocesan Safeguarding Adviser is:

### Sarah Price

Diocese of Coventry Safeguarding Adviser

Email: [sarah.price@covcofe.org](mailto:sarah.price@covcofe.org)

Phone: 024 7652 1345

In addition to matters of safeguarding, we follow national guidelines on making a complaint<sup>1</sup>, reporting bullying or harassment<sup>2</sup>, and whistleblowing<sup>3</sup>. If you have concerns regarding any of these areas, you may contact either the DSP/DSA or:

### Natalie Shepherd

Deputy Safeguarding Person, Trustee and UK Chair of Guardians

Email: [natalieeshepherd@hotmail.com](mailto:natalieeshepherd@hotmail.com)

Phone: 07948 450175

### Neil Shepherd

Chair of Trustees and UK Chair of Guardians

Email: [neilshepherd@outlook.com](mailto:neilshepherd@outlook.com)

Phone: 07903 969115

## Our Senior Visitor is:

### Rt Rev Ric Thorpe

Email: [bishop.islington@london.anglican.org](mailto:bishop.islington@london.anglican.org)

This safeguarding policy was adopted by the trustees of the Order of Mission UK on 12<sup>th</sup> October 2023. It will next be reviewed in October 2025.

Signed: Revd Neil Shepherd

On behalf of the trustees

Date: 12<sup>th</sup> October 2023

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<sup>1</sup> [A handbook of Religious Life 6<sup>th</sup> Edition 2021](#) deals with this at page 60

<sup>2</sup> The Church of England's bullying and harassment policy can be found [here](#)

<sup>3</sup> Protecting All God's Children [page 38](#)



## Appendix 1 – Example Invited Worker Form

### Invited Worker Form Children's and Youth Team at \*event\* \*date\*



#### Personal Details

Full name: \_\_\_\_\_

Maiden/Former Name(s): \_\_\_\_\_

Date of birth: \_\_\_\_\_ Place of birth: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

Daytime tel number: \_\_\_\_\_ Evening tel number: \_\_\_\_\_

Mobile tel number: \_\_\_\_\_ Email address: \_\_\_\_\_

How long have you lived at the above address? \_\_\_\_\_ years \_\_\_\_\_ months

**DBS certificate number (if applicable)** \_\_\_\_\_

Are you registered with the DBS Update service? Yes/No

If Yes, do you give us permission to perform a DBS status check? Yes/No

*(DSL - Please check the Surname, Date of Birth and Certificate Number all match the info given above)*

*Please note that all information you give us will be kept strictly confidential in line with our privacy policy (which can be found on the TOM website) and will only be used for the purpose of running the kids and youth groups at \*event\*.*

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## Voluntary Disclosure (Confidential)

The nature of work you are applying for means that you must tell us about convictions (pending, spent or unspent) and any cautions you have received. Please continue on a separate piece of paper if you need to.

Have you ever been charged with, cautioned or convicted in relation to any criminal offence (other than fixed penalty driving or parking offences); or are you at present the subject of a criminal investigations/pending prosecution?

YES  NO (Please tick)

If yes, please give details including the nature of the offences and the dates. Please give details of the court(s) where your conviction(s) were heard, the type of offence and sentence(s) received. Could you also give details of the reasons and circumstances that led to the offence (s).

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Have you ever been the subject of a police investigation which didn't lead to a criminal conviction?

YES  NO (Please tick) If yes, please give details below, including the date of the investigation, the Police Force involved, details of the investigation and reason for this, and disposal(s) if known.

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To your knowledge have you ever had any allegation made against you, which has been reported to, and investigated by, Children's Social Services / the Social Work Department (Children's or Adult Social Care)?

YES  NO (Please tick) If yes, please give details

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Have you ever been involved in court proceedings concerning a child for whom you have parental responsibility?

YES  NO (Please tick) If yes, please give details

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## 5. Personal declaration

- I declare that the information contained is accurate to the best of my knowledge. .
- I agree to abide by the procedures set out by the group organiser for the session

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## 6. Children's session organiser

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

